



Handy Mart

An Equal Opportunity Employer

Application for Employment

Date: _____

Social Security Number: _____ - _____ - _____

Full Name:

Last

First

Middle

Address: _____ Home Phone () _____
 _____ Business Phone () _____
 City State Zip E-mail address _____

Education

A. Check highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12

B. If you did not complete high school, do you have a high school equivalency diploma? Yes No

C. Check number of years of post high school 1 2 3 4 5 6 7

D. List all High School, college, University or Technical Training	Degree Received	Dates Attend
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Employment History (start with your most recent job)

Are you currently employed? (check one) Yes No

If currently employed, may we contact your employer? (check one) Yes No

Job Title:	Duties:
Employer _____	_____
Address _____	_____
Phone: () _____	Equipment used: _____
Immediate supervisor _____	Reasoning for leaving: (Check all that apply)
Salary (start) _____ (Finish) _____	Resigned with notice <input type="checkbox"/> Resigned without notice <input type="checkbox"/> Termination <input type="checkbox"/> other _____
Dates (mo/yr) _____ To: mo/yr _____	Reason _____

Full-time Part-time Hours/week To the best of your knowledge, would this employer rehire you? yes no

Job Title:	Duties:
Employer _____	_____
Address _____	_____
Phone: () _____	Equipment used: _____
Immediate supervisor _____	Reasoning for leaving: (Check all that apply)
Salary (start) _____ (Finish) _____	Resigned with notice <input type="checkbox"/> Resigned without notice <input type="checkbox"/> Termination <input type="checkbox"/> other _____
Dates (mo/yr) _____ To: mo/yr _____	Reason _____

Full-time Part-time Hours/week To the best of your knowledge, would this employer rehire you? yes no

Job Title

Employer _____

Address _____

Phone: (____) _____

Immediate supervisor _____

Salary (start) _____ (Finish) _____

Dates (mo/yr) _____ To: mo/yr _____

Full – time _____ Part-time _____

Hours/ week _____

To the best of your knowledge, would this employer rehire you? yes no

Duties:

Equipment used _____

Reasoning for leaving: (Check all that apply)

Resigned with notice Resigned without notice Termination other

Reason _____

References

Name _____ Address _____ Relationship _____

Name _____ Address _____ Relationship _____

Name _____ Address _____ Relationship _____

Miscellaneous

A. Check which shift you will accept: Day Evening Night Rotating Weekends Specify shift hours: _____

B. Check which job status you will accept: Full-time 32 hours or more Part-time (specify) _____

C. Have you previously worked for Handy Mart? (check one) Yes No

D. Are you related to any employee of Handy Mart/H. N. Funkhouser? (check one) Yes No If yes, Who: _____

E. Have you been convicted for any violations, including moving traffic violations Yes No

If yes, provide offense: _____

Note: Conviction information is not necessarily a bar to consideration of employment

_____ Date of charge: _____ Conviction: _____

F. How did you hear about Company? _____

G. When will you be available to start work? Month: _____ Day: _____ Year: _____

READ THE FOLLOWING CONDITIONS CAREFULLY AND SIGN TO INDICATE YOUR AGREEMENT

I hereby certify that the information on this application is accurate. I understand that any false answers or statements or misrepresentations by omission, made by me on the application or any related document, will be sufficient for rejections of my application or for my immediate discharge should such falsifications or misrepresentations be discovered at any time after I am employed.

I hereby agree that, if so requested by the Company, and at no personal expense, I will undergo a physical examination to determine whether I am physically qualified to perform my assigned job, and I agree that the physician may disclose to the Company results of such examination. If hired, I agree to undergo physical examinations as may be requested by the Company as a requirement of my continued employment. I understand that all physical examinations may include drug and alcohol testing, and that successful completion of these examinations will be a condition of employment or continued employment.

This application does not constitute an express or implied contract of employment. If an employment relationship is established. I understand that both I and the Company have the right to terminate the employment relationship at any time with or without cause. I understand that if hired, I will be at-will employee and that this at-will employment status can only be altered by an express written signed by myself, and on officer of the Company.

I attest that the information provided herein is true and complete to the best of my knowledge. I hereby knowingly and voluntarily authorize the Company to investigate my past record as may be necessary and I release my employers and all persons whomsoever from any and all liability from damage on account of furnishing said information.

Signature of Applicant _____ Date _____